

PROSPECTUS

Session : 2017 - 19

AL-HABEEB TEACHERS' TRAINING COLLEGE

(A MINORITY INSTITUTION)

BOKARO STEEL CITY
(JHARKHAND) 827006

Recognised by National Council for Teacher Education
Permantaly Affiliated to Vinoba Bhave University, Hazaribagh

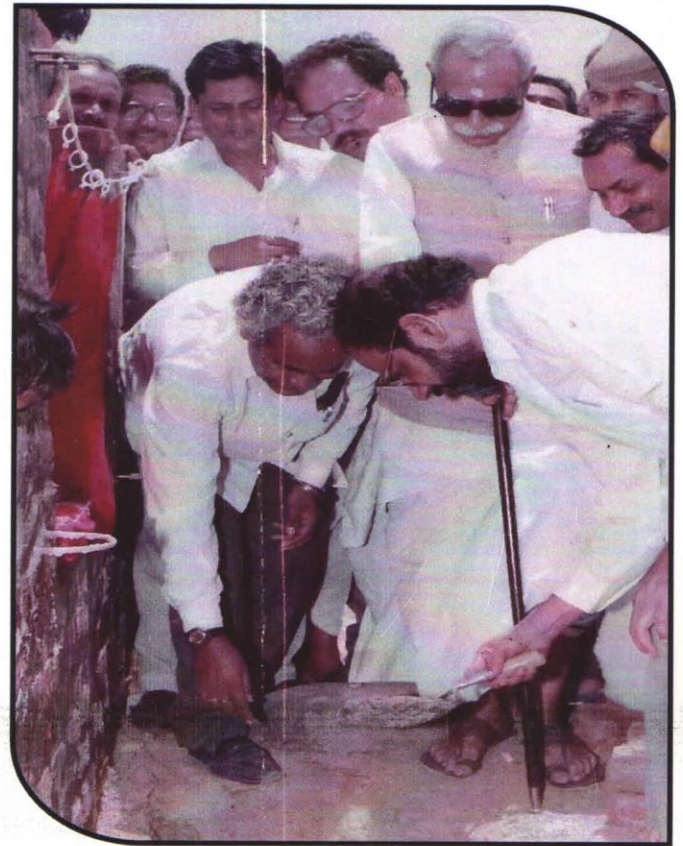
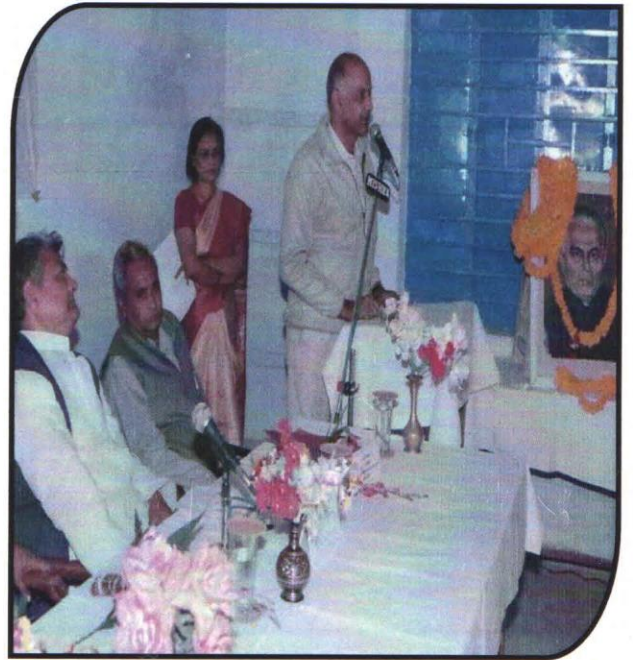
A Premier College of Jharkhand for B.Ed & D.El. Ed Course



Website : www.ahttcbokaro.org, Contact : 8877164868, 9234364951



**Dr. Raees Ahmad Khan
Founder & Mentor**



5th June 1992

**Foundation Laid by
Mr. M. R. R. Nair, Ex.-Chairman
Steel Authority of India Ltd.**

MESSAGE



Dr. R.A. Khan

Welcome to AL- HABEEB TEACHERS' TRAINING COLLEGE Sector VI Bokaro Steel City Jharkhand.

The essence of various aims and objectives of Imamul Hai Khan Educational Society through service by arousing social conscience of the people. The society expresses its concerns for working creatively, selflessly and with dedication. It holds the belief in high esteem that by making the people socially responsible society can emerge and vice-versa.

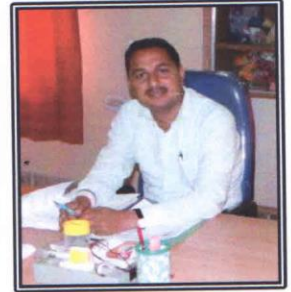
Imamul Hai Khan Educational Society was founded in the memory of late Imamul Hai Khan, a Freedom Fighter, Ex-Coal Cutter and Ex. Minister, the society was registered in the year 1983 with one of its main objectives to organize social, cultural and educational institutions. To begin with the society established Imamul Hai Khan Law College followed by AL-HABEEB TEACHERS' TRAINING COLLEGE at its campus, sector-6, Bokaro Steel City.

AL- HABEEB TEACHERS' TARINING COLLEGE has been unique in catering quality education in the present context. I take this college has been doing its level best to come upto the expectation of its students, parents as well as well-wishers. I am more than confident that the college is able to embrace a team of finest faculty and other necessary physical facilities that are needed for the teaching/learning process so that students can find it as one of the best learning centre.

A handwritten signature in black ink, appearing to read 'R.A. Khan', written in a cursive style.

**Dr. R.A. Khan
Secretary**

FOREWORD



To meet the necessity of competent and quality teachers to the tune of international standards with a thorough insight of culture, Society and future of the country, Al-Habeeb Teachers' Training College was established in the year 1987. It is recognized by NCTE and permanently affiliated to Vinoba Bhave University, Hazaribag. It is a model institution to fulfill the demand of qualitative training of teachers who are going to lead the new generation in to the challenging 21st century. It is a dual faculty institute running B.Ed & D.El.Ed. course recognized by NCTE / JAC.

With the on set of the training the college tries its level best to import skills, develop attitude and reconstruction of aptitude. A strenuous training is given to the students which is reflected in the behavioural change during their stay in the college as well as when they join as a teacher at various institutions. Different activities in the classroom and outside the classroom lead them towards sound professionalism and help them to grow professionally as a teacher in their life. A sense of honour is incorporated in them while their stay in this college, they feel proud and elevated that they have become TEACHERS. The inspiring force is our Motto “ Strive. Succeed, Serve” the society.

Dr. S. K. Pandey
Principal

VISION

To bring out the best in man by providing value based, need based and career oriented education and create self-reliant citizens as well-as world class teachers.

MISSION

To impart quality education to meet the needs and challenges of global environment. To impart ethics and human values and to develop professional and life skills. To mould the young pupil to help transform education, nation as well as world through moral and ethical education based on value system.

OBJECTIVES

- * To deliver knowledge and skills envisaged in various programmes through innovative teaching participatory learning and reliable evaluation.
- * To make education an interesting, joyous, relevant, meaningful and learner centered activity.
- * To create social, cultural, moral and environmental awareness among students.
- * To develop human values of concern, compassion, tolerance and togetherness among students.
- * To instill among students a sense of discipline, honesty, confidence and self respect.
- * To facilitate holistic and integrated personality development of students.
- * To help students to adopt and excel by developing in them sensitivity to the enhancing times.
- * To enable the student teachers to fulfill their role as nation builders.
- * To enrich research skills to find passive solution to classroom problems.
- * To preserve our high moral and ethical values.

OUR GOAL

- * To impart continuously update, advanced knowledge to the students.
- * To introduce need based courses and subjects relevant to the demand of the time.
- * To plan and continuously provide necessary infrastructure and learning resources required for quality education and innovations.
- * To make students devote and dedicate themselves for achieving academic excellence.
- * To deliver effectively the knowledge and skills prescribed for particular programmes through creativity and innovation in teaching learning and evaluation.
- * To stimulate activities to strengthen professional competencies of teaching and non teaching staffs.
- * To provide support to make research a significant activity of the institution involving staff, students and society.
- * To prepare them to comb at challenges posted by the modern competitive society.
- * To continually ensure harmonious relationship among faculty, student, community, parents and society at large to create a healthy atmosphere of positive interaction for vision oriented growth.

To include the ideals of humanity, integrity and harmony.

STATUS OF THE COLLEGE

Year of Establishment	:	1987
Permanently Recognised for B.Ed course	:	ERC/7187,6 (II) 17/2008/12684 2008 Dated Aug 20, 2008
Yearly intake capacity	:	100
	:	VBU/ESTT/1087/2011
Permanent affiliation by V.B.U.	:	Dated 13/06/2011 from the session 2010-11
Recognition of UGC U/S (2f) and 12 (B) }	:	F.No. -8-603/2014 (CPP-1/C) Dated Mar 15 2016
Duration of B.Ed course	:	2 (Two) year
Session to commence	:	1 st July
Website of the college	:	www.ahttcbokaro.com

ISO-9001:2015 Certified for B.Ed & D.El.Ed

BOKARO AT A GLANCE

This is a well known district headquarters and the Great steel industry city which now evokes a rigid economic support to the state. This district was derived out from Dhanbad and Gridih district in the year 1991. The district Bokaro was created by carving out one subdivision consisting of two blocks from Dhanbad district and six blocks from Giridih district. The district headquarter B.S. City is having latitude of 23.29 and longitude of 86.09. The district Bokaro has a geographical area of 2861 sq km and 357663.36 hectares of land. It is a fourth largest city of Jharkhand and one of the most industrialized zones in India.

Latitude	23 '17' N
Longitude	86 '05' E
Height from sea level	210 mts
Area (in sq. km)	2861 km ²
Temperature (in degree centigrade)	Min - 2 ^o C winter/ Max - 45 ^o C summer
Rain fall	Min - 157 cms/ Max - 195 cms
Climate	Cool season - Oct to Feb Hot season - Mar to May Rainy season - Jun to Sept
Literacy Rate	73.48%
Main crop	Rice
Main minerals	Coal
Main tribes	Santhal
Language spoken	Santhali, Mundari, kuruk, Khortha Nagpuriya, Sadri khariya, Hindi, Urdu, Bangla.
Important river	Damodar
Nearest railway station	Bokaro Steel City
Nearest airport	Commercial Airbase Ranchi (130 km) Private Airbase Boakro Steel City.
National highway passing through dist	NH 32, 23
Population density	716

Number of blocks	9
Number of villages	744
Sex ratio	916
Administration division	North chotanagpur division
Headquarter	Bokaro Steel City

How to reach Bokaro

Air : There is no direct air connection but SAIL has a private airport at Bokaro.

Rail : Bokaro is near Dhanbad, which is on the main Delhi – Hawrah railway line. B.S.City is the nearest railway station.

Road : Well connected with all the major cities by good motorable road, NH 32, 23 in the link road.

LOCATION AND AMBIENCE OF THE COLLEGE

- * The college is situated in the heart of the city.
- * The college is spread over 4 acres of land.
- * The college is situated in a totally pollution free area away from the industrial hub
- * The college has well furnished building in its campus.

LINKAGE

Railway : Bokaro Steel City is the nearest railway station just about 16 km from the college. Bokaro is near Dhanbad, which is on the main Delhi-Hawrah railway line.

Road : The college is situated at sector- VI, which is in the heart of the city and nearly 8 km away from Naya More Bus stand at Bokaro.

COURSES OFFERED

B.Ed course :- Candidate should have passed three year's Bachelors degree examination in Arts, Commerce, Science from a recognized university.

Or equivalent degree having at least 50% marks from any recognized board/ university with school subject being taught (as per NCTE norms) where as is 5% relaxed for SC, ST and OBC (as per state govt norms.)

D.El. Ed Course :- D.El. Ed course introduced from the session 2017-19. Candidate should have passed from 10+2 or equivalent exam with minimum 50% marks (relaxation in mark has been given by 5% for SC, St and OBC candidates.)

Admission Procedure

Admission of any candidate is provisional and may be cancelled if any discrepancy is detected or the candidates fail to comply with the rules, regulation and condition as laid down by the college, NCTE/ VBU/ State govt. time to time.

Admission even after confirmation may be cancelled in case the student does not show satisfactory progress in their studies and good conduct in and outside the college.

The number of muslim minority students will be admitted as per the constitution of India, as decided by the Supreme Court of India for minority unaided institution. Rule of eligibility are followed strictly. The college however reserves the right to refuse admission to an individual without any reason.

Admission shall be taken on merit basis as per marks obtained from secondary level onwards and in the test. The selection/ admission committee is constituted as per rules.

The transitory regulation/ syllabus shall be followed as prescribed by Vinoba Bhave University, Hazaribagh

1. Candidates seeking admission to the B.Ed course must have passed at least Bachelor's examination in Arts/ Commerce or Science recognized by the academic council of Vinoba Bhave University with minimum 50% marks for Genl. & 45% for SC/ST/OBC
2. The Bachelor of Education (B.Ed) is two years academic course. The selection of candidate shall be made in keeping with the rules, regulation applicable in terms of the Honourable Supreme Court of India relating to unaided self financing minority institution.
3. Candidates desirous to be considered for admission should obtain a copy of prospectus from the office of the Principal on payment of Rs. 700/- The candidate who want the prospectus to be mailed to them should send D.D. of Rs. 750/- in favour of Al-Habeeb Teacher's Training college and enclose a self addressed envelope of the size of 9"x 6".
4. Candidate found eligible for admission will be informed through office Notice Board or website of the college.

HOW TO APPLY

5. The application form attached with the prospectus should be filled in complete in all respect and submitted to the office on or before the last date of receipt of application from along with the attested copies of all marksheet from secondary school onward.
6. Incomplete application will be rejected and applications received after the specified date will not be entertained.
7. The candidate sending their application for admission in B.Ed through post must indicate on the envelope "Application for Admission to B.Ed" and address it to the Principal/Director Al-Habeeb Teacher's Training College Bokaro Steel City, Dist-Bokaro, Jharkhand- 827006.
8. Attested copy if found forged or entries found incorrect at any stage, the candidature and admission will be cancelled forth with and their case will be legally dealt with.
9. The original CLC and the original documents will be submitted by him/ her at the time of admission.

10. The candidate selected for admission have to furnish under taking prescribed by the management at the time of admission in respect of maintaining congenial behaviour and environment in the college as well

11. In case a candidate failed to report on due date with required documents and fee for admission he/she will forfeit his/her claim for admission and seat so rendered vacant shall be filled up/allotted to other qualified applicant in order of merit.

12. The college will not take any responsibility of postal delay or non receipt of application form or any other communication related to admission etc.

13. Once the fee is deposited and admission is taken the fee will not be refunded.

14. Al-Habeeb Teacher's Training College is a self financing minority institution.

SELECTION PROCEDURE

The selection of the candidate will be made on the basis of merit, interview/written test and in accordance with the criteria adopted by the society/managing committee of the college and the rules provided by Jharkhand Govt/ Vinoba Bhave University and National Council for Teacher's Training Education.

- * As per the NCTE norms minimum marks required at the Bachelor degree post graduate degree will be 50% in aggregate and or/criteria of VBU/State Government.
- * The list of the selected candidates will be displayed on the college Notice Board or through website of college.
- * Candidate will have to submit the following documents at the time of admission, along with original mark sheet, Certificates and testimonials.
 - a) College leaving Certificate (original)
 - b) Three copies of passport size photographs.
 - c) Attested/Photostat copies of Board/University mark sheet.
 - d) Relieving certificate from the employer, if employed.
 - e) Migration certificate (original), if migrating from other university.
 - f) Affidavit as required.
 - g) Residential certificate from competent authority.
 - h) Any other document required by the college.

ATTENDANCE AND INTERNAL EXAM.

75% attendance will be essential for students for the purpose of university exam in a session 80% attendance in non lecture teaching i.e seminars group discussions, tutorials, practice teaching, demonstration, craft, practical community like etc.

Regular internal exam shall be conducted after the completion of semester and or before the university semester exam. In case of absence in any internal examination without any reasonable ground which is not satisfactory to the college administration the student shall not be allowed to appear in the university exam.

Any student found using unfair means during any internal examination will be debarred from further examinations and will be liable to be detained / expelled.

DISCIPLINE AND MISCONDUCT

Any act of misconduct committed by a student inside or outside the campus shall be an act of violation of discipline of the college which as includes below.

- I. Disruption of teaching, study examination or administrative works, curricular or co-curricular activities or residential life of the members of the college.
- II. Damaging or destroying college property or property of the members of the college or any other property of the college or the sponsoring trust inside or outside the college.
- III. Use of abusive slogans or illicit language or incidence of violence.
- IV. Ragging in any forms.
- V. Eve teasing or disrespectful behavior with elders or female students.
- VI. Violating the dress code.
- VII. Committing forgery tampering with or misuse of the college document or records identity card etc.
- VIII. Consuming or possessing alcoholic drugs, narcotics and Psychiatric medicines.
- IX. Possessing or using any weapons such as knife, chains, iron rod, sticks, explosive or fire arms in college premises.
- X. Any offence punishable in law & any other acts which may be considered by the management. Principal or the disciplinary committee to be an act of violations of discipline.

PENALTIES

- I. Written warning and information to parents/guardian.
- II. Fine to be determined by the Principal/authority of the college/management.
- III. Expulsion/rejection of admission/derolled from the admission register.

Any other suitable action to be taken by the Principal/Authority/Management of the college the student is liable for the fault.

SYLLABUS AND MARKS DISTRIBUTION SEMESTER 1 THEORY COURSES

Sl. No.	Courses	Name of the courses	Courses Code	Instru. hours	Credit hours	Tutorial	Maximum marks		Total
							Internal	External	
1	1	Childhood and growing up	B.Ed TC-101	06	06	02	20	80	100
2	2	Contemporary India and education	B.Ed TC-102	06	06	02	20	80	100
3	3	Language across the curriculum	B.Ed TC-103	03	03	01	10	40	50
4	4	Understanding discipline and subjects	B.Ed TC-104	03	03	01	10	40	50

PRACTICUM

5	EPC 1	EPC 1 Reading and reflecting on texts(1/2)	B. Ed P-105	03	03	01	50		50
	Total			21	21	07	110	240	350

NOTE - EPC - ENHANCING PROFESSIONAL CAPACITIES

SEMESTER 2 THEORY COURSE

Sl. No	Courses	Name of the course	Course Code	Instru. hours	Credit hours	Tutorial	Maximum marks		Total
							Internal	External	
6	5	Learning and Teaching	B.Ed TC-201	06	06	02	20	80	100
7	6	Knowledge and curriculum part (1/2)	B.Ed TC-202	03	03	01	10	40	50
8	7	Pedagogy of school subject part (1/2)	B.Ed TC-203	03	03	01	10	40	50
9	8	Assessment for learning	B.Ed TC-204	06	06	02	20	80	100

PRACTICUM

10	EPC 2	Drama and art in education (1/2)	B.Ed P-205	03	03	01	50		50
	Total			21	21	07	110	240	350

NOTE-Pedagogy of a school part 1 (1/2) B.Ed TC-203

LANGUAGE: English, Hindi, Urdu, Sanskrit, Bangla, **Social Studies**, History, Civics, Geo, Eco. Commerce, Mathematics, **SCIENCE**, Physical science, Biological science

SEMESTER 3 THEORY COURSES

Sl. No.	Courses	Courses Code	Instru. hours	Credit hours	Tutorial	Maximum marks		Total
						Internal	External	
11		B.Ed TC-301	03	03	01	10	40	50
	Pedagogy of school subjects part 2 (1/2)							

PRACTICUM

School Internship Report	B.Ed P-302	18	18	10	150		150
Assessment of Practice Teaching in selected subject	B.Ed P-303					100	100
Total		21	21	11	160	140	300

NOTE -Pedagogy of a school subject part 1 (1/2) B.Ed TC-301

SEMESTER 4 THEORY COURSES

	Name of the Courses	Courses Code	Instru. hours	Credit hours	Tutorial	Maximum marks		Total
						Internal	External	
Courses								
10	Gender school and society (1/2)	B.Ed TC - 401	03	03	01	10	40	50
11	Knowledge of curriculum part2 (1/2)	B.Ed TC- 402	03	03	01	10	40	50
12	Creating an inclusive school (1/2)	B.Ed TC- 403	03	03	01	10	40	50
13 Optional courses			03	03	01	10	40	50
	a) Vocational / work educational	B.Ed TC- 404a						
	b) Health and physical education.	B.Ed TC- 404b						
	c) Peace education	B.Ed TC- 404c						
	d) Guidance and counselling	B.Ed TC- 404d						
	e) Issues of conservation and environmental regeneration	B.Ed TC- 404e						
	f) Yoga education.	B.Ed TC- 404f						
	g) Value education and Human rights	B.Ed TC- 404g						

PRACTICUM

EPC 3	Critical understanding of ICT	B.Ed P-405	03	03	01	50		50
EPC 4	Understanding the self	B.Ed P-406	03	03	01	50		50
Total			18	18	06	140	160	300

IDENTITY CARD

Each and every student will have to obtain his/ her identity card duly signed by the Principal or authorized personnel. Every student must carry his/ her identity card along with him/ her and will have to produce the same on demand inside or outside the college campus.

DRESS CODE

1. For girls: White green check kameez (kurta), white salwar with white dupatta, black shoes with white socks.
2. For boys: White green check shirts, bottle green pant, black shoes with white socks.

MEDIUM OF INSTRUCTION

The medium of instruction would be urdu/ hindi/ English but student will be required to answer their question in the university examination in the languages prescribed by the Vinoba Bhave University.

ADVISORY COMMITTEE

An advisory committee is constituted by the society consisting of the expert from educational field. Managerial and administrative affairs for providing expertise opinion/ suggestion to the management required when occasion arises.

OFFICE AND COLLEGE HOURS

Regular Session: 10:00 AM to 5:00 PM

(However the timing may be changed by the Principal depending upon the situation.)

FEE & OTHER CHARGES

The student selected for admission are required to deposit fee by Cash / DD in favour of Al-Habeeb Teacher's Training College payable at Bokaro Rs. 75,000/- (Rs. Seventy Five Thousand only) per year. (subjects to change as per appropriate authority.)

YEARLY INTAKE 100 seats.

DURATION OF THE COURSE 2 (Two) Academic Year

LIBRARY RULES

The college is well equipped with a good library comprising of text books of reputed and reference books on all aspect of teacher education and subscribed to a number of journals of repute. The college library is open to all bonafide students of the college during the college hours. Student will have to follow the rules as given below.

1. Student must carry the library card duly signed by the librarian & the Principal. Books will be issued only after producing the card.
2. Books can be borrowed on their own card only.
3. Students must maintain absolute silence in library

4. Books other than reference books, will be issued for 14 days only and fine @ Re. 1.00 per day will be charged as late fine.
5. Books marked, disfigured or damage will have to be replaced by new one or twice the cost will have to be paid by the borrower along with fine.
6. Students are not allowed to bring their personal books or belonging in the library.
7. If a student wishes to keep a book for a long live he/ she will have to get it re- issued. The librarian will have discretion of re- issuing or not re- issuing the same books to the same student
8. Rs 30/- will be charged for issuing duplicate library card.

TEACHING METHODOLOGY

Al-Habeeb Teacher's Training College is providing innovative classroom teaching, maintaining highest standard of teacher education. Students are encouraged to come to classroom fully prepared to participate in live wire, intensive discussions debates and in questioning, assimilating, improvising and innovating on given problems and to further challenge the existing thoughts and create new educational/ school management theories. The college faculties strive to unleash the hidden creativity in each of its students.

The course imparted by AHTTC is highly structured and individual is our ultimate goal. The innovative concept test reinforces this understanding through lectures, arguments, group discussions, audio- visual presentations, management games, assignment, mid term test, quizzes, role playing and presentation of topics etc.

FACULTY AND STAFFS

The AHTTC has well qualified experienced teachers on the roll of the college as per NCTE/ VBU University/ State govt. norms and non academic staffs as per requirement are also available.

Future Plans

It is proposed to introduce M.Ed programme in near future.

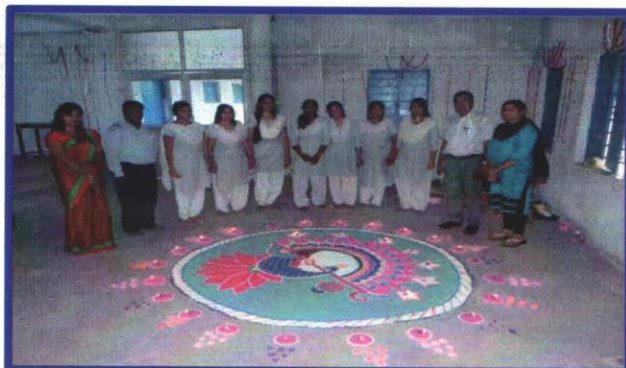
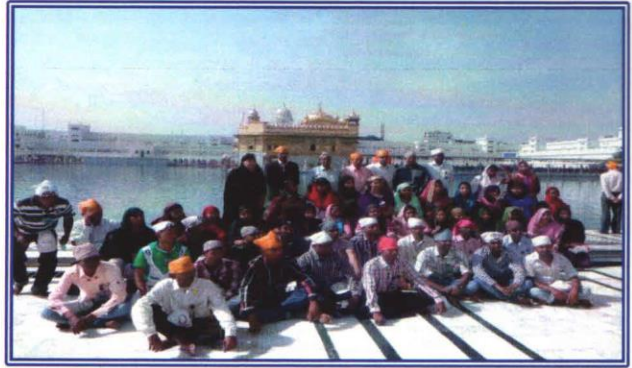
TOP RANK HOLDER IN THE COLLEGE

in the examination of Vinoba Bhave University, Hazaribagh

Sl. No.	Name of Students	Roll No.	Session	Marks Obtained / Total Marks
1.	Kumari Nikki	91126	2008-09	821 / 1000
2.	Punita	10762067	2009-10	796 / 1000
3.	Shail Verma	1107600065	2010-11	815 / 1000
4.	Ajay Kr. Singh	1207600005	2011-12	846 / 1000
5.	Swati Pandey	1307614036	2012-13	844 / 1000
6.	Sujata Rani	1407615071	2013-14	812 / 1000
7.	Kumari Sugandha	1507615032	2014-15	840 / 1000

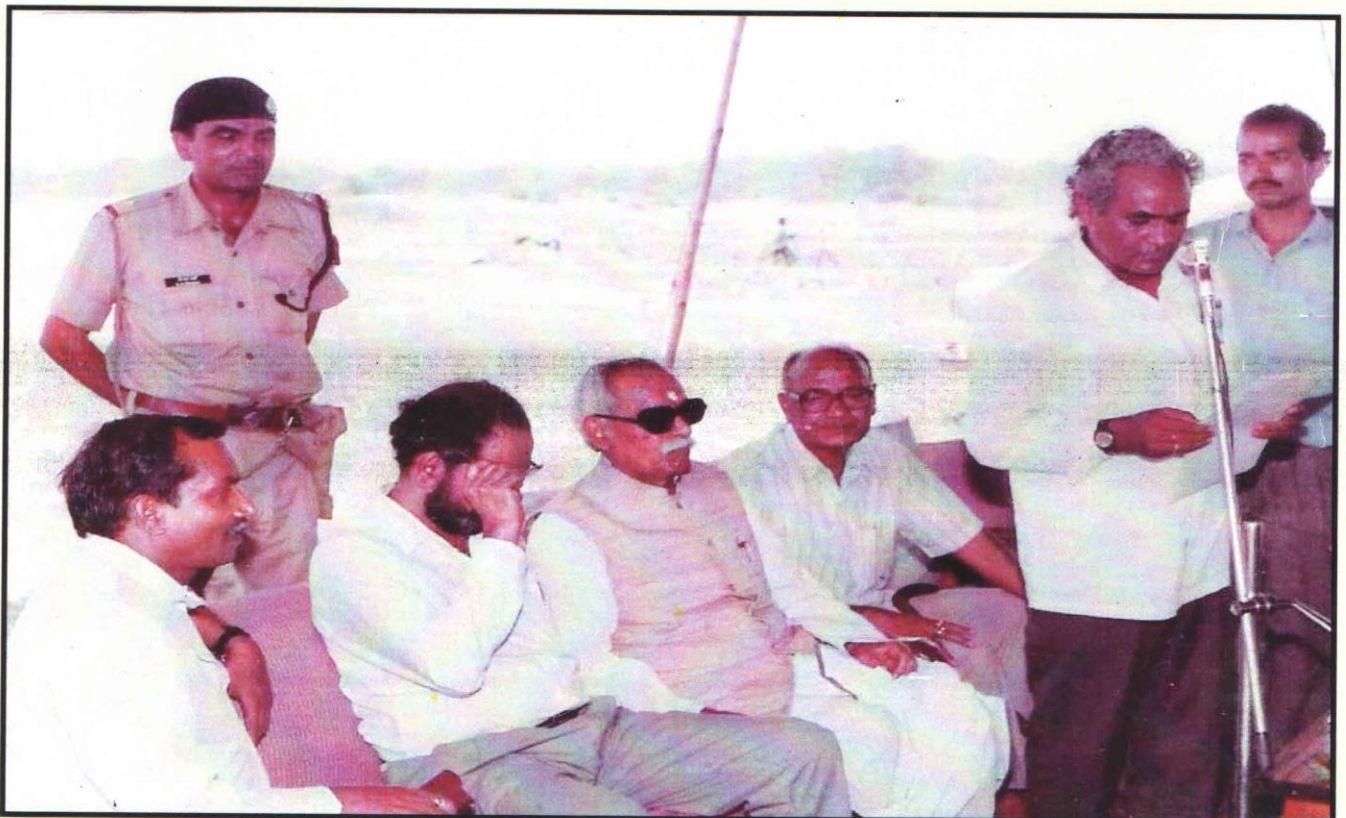
Principal

Sports activities & other functions





**Building of Al-Habeeb Teacher's Training College
Sector - VI, Bokaro Steel City - 827006 (Jharkhand)**



Foundation Laying ceremony on 05.06.1992